



### 1 Application for Erasmus+ Faculty competition

Application for the Erasmus faculty competition can be downloaded from the faculty website. Up to three foreign universities in the preferred order may be included in the application.



### 2 Submit the application

Deadline for the submission of the application is approx. 3-4 weeks before the audition.



### 3 Erasmus+ Faculty competition

All the students are divided into groups according to the language of the preferred university. Individual interviews with committee.



### 4 Results of the audition

The results are available online several days after the audition. Within one week student has to confirm by email his/her choice and the selected term.



### 6 Learning Agreement

Important documents together with learning agreements are confirmed and signed by professors and sent to receiving institution. Student opens a bank account (EUR currency).



### 5 Nomination and CUNI online application „Erasmus“

Erasmus+ coordinator sends students' nomination to the foreign university. Student has to create online application form in the CUNI registration system.



### 8 Signing the contract in CUNI European Office

With the necessary documents from the faculty coordinator, the student visits the CUNI European office and signs the participation agreement, student receives Erasmus+ grant.



### 10 Duties after return

CUNI European Office has to receive the originals of these documents:  
- Confirmation of Erasmus+ study period;  
- Transcript of Records. The faculty coordinator receives the copies.



### 7 Acceptance by receiving institution

After being accepted by the receiving institution, the student completes Online Language Test (OLS). The student collects all the necessary documents at the Faculty coordinator office.



### 9 Study stay abroad / traineeship abroad

In case of change of the study plan student has to inform his/her faculty coordinator.

